

Glasgow Tigers Academy

Role description: Head Coach (Flag Football)



Duties

The Head Coach will be responsible for the coaching of young people under the Glasgow Tigers Academy, appointed to a specific team.

The role involves delivering coaching sessions to young people and coaching in competitive play.

The Head Coach will be responsible for the wellbeing of the players and coaches appointed to the designated team.

Duties include:

- Planning and developing session plans in advance of practices.
- Developing safe and effective drills that support participants to improve confidence and performance.
- Undertaking risk assessments in line with the location and environment.
- Communicating with young people in a constructive and positive manner at all times.
- Instilling a positive and supportive ethos within the team, including both players and coaches.
- Implementing a zero-tolerance attitude towards bullying and/or abuse within the team.
- Recording attendance and receiving attendance fees (player subs). The activities can be delegated to another coach but the Head Coach remains responsible for completion and accuracy.
- Banking, transferring or passing the fees collected onto a committee member to bank the money received.
- Supporting coaches and assistants attached to the team and ensuring they engage with young people within the boundaries of their role.
- Undertaking reviews of the practices and competitions with other team coaches.
- Supporting Academy activities to increase awareness and participation of the sport amongst young people.
- Participating in (at least) an annual review of activities with a named contact from the Academy.
- Where applicable working with Glasgow Tigers Academy Committee to further develop the team and the Academy.
- Reporting any incidents, near-misses, complaints or safeguarding issues to the appropriate contact within the Academy.

More detail on generic duties are included within the Code of Conduct (see Volunteering Policy).

Requirements of the position

The Head Coach must:

- Be educated to a recognised minimum level within the sport of American football in the UK. At time of writing this consists of a Flag Leaders Award or BAFCA Level 1 qualification.
- Be an active member of the Protection of Vulnerable Groups (PVG) Scheme and not barred from carrying out regulated work.
- Be physically fit to conduct a coaching session.
- Hold adequate insurance to carry out the role.
- Have excellent communication skills.

Commitment

The role is voluntary and it is acknowledged that competing commitments may affect the ability to engage in the role. However, it is important that the Head Coach is committed to the role and can commit to a minimum of delivery of one practice (or competition) per week for at least one semester (usually an 8 or 10-week block).

The timing of practices can be adapted but the needs of participants must also be considered.

Where unable to attend a scheduled event (practice, competition or other) the Head Coach must communicate this immediately to a member of the Committee.

Induction and training

An induction into the role will be provided by a nominated member of the Academy Committee.

The Head Coach must attend a safeguarding course within their first year in the role.

Adherence to policy

The Head Coach must adhere to the Academy's policies. This includes:

- Safeguarding policy
- Volunteering policy (including code of conduct and signing of a volunteer agreement)
- Ethics policy
- Reporting policy

Support

The Chairperson of the Academy is the named contact for the Head Coach position. Their role in this instance is to provide support to the Head Coach in the induction to the role and in any procedural or policy matters.